**Name /Gender Change Request Form**

***Current*** Student Name in Infinite Campus:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*First Middle Last*

Student’s School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    Student ID #: \_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_

**I am requesting the following change(s)**

* Name in (name of school platform)
* Gender identification in (name of school platform)
* School Email Address
* Photo ID

**NAME CHANGE** (\*Please note that last name cannot be changed without legal documentation)

* **Change name in** (name of school platform) **to:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*First Middle Last*

**GENDER IDENTIFICATION**

* ***Current*** gender identification in (name of school platform):   \_\_\_\_Female       \_\_\_\_Male   \_\_\_\_Non-Binary
* ***Change*** gender identification in (name of school platform) to:   \_\_\_\_Female       \_\_\_\_Male   \_\_\_\_Non-Binary
* Preferred Pronouns:

\_\_\_\_She/her \_\_\_\_He/him      \_\_\_\_They/them         \_\_\_\_Ze/hir \_\_\_\_Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SCHOOL EMAIL ADDRESS**

* Current School Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_@(school email address)
* Would you like your chipfalls school email address to reflect your new name?     \_\_\_\_Yes     \_\_\_\_No

**PHOTO CHANGES:** (name of school platform) **, YEARBOOK, STUDENT ID:**

* Do you need a new infinite Campus picture? \_\_\_\_Yes \_\_\_\_No

**REQUIRED SIGNATURES**

*The person requesting the change(s) above* ***consistently identifies*** *as the name/gender requested. Please note that the student’s birth name/gender will be retained in the history of* (name of school platform)*and the student’s birth name/gender will be changed back post-graduation since this is not a legal name change.*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Parent/Guardian Signature(s)*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Student Signature*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*School Counselor*